

Thurrock - An ambitious and collaborative community which is proud of its heritage and excited by its diverse opportunities and future

## Licensing Committee

The meeting will be held at **7.00 pm** on **5 February 2020**

**Committee Room 1, Civic Offices, New Road, Grays, Essex, RM17 6SL.**

### Membership:

Councillors Gary Collins (Chair), Qaisar Abbas (Vice-Chair), Abbie Akinbohun, Alex Anderson, Chris Baker, Tony Fish, Steve Liddiard, Ben Maney, Fraser Massey, David Potter, Shane Ralph, Joycelyn Redsell, Sue Sammons, Sue Shinnick and David Van Day

### Substitutes:

Councillors John Allen, Mike Fletcher, Barry Johnson, Sue MacPherson and Sara Muldowney

### Agenda

Open to Public and Press

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<b>1. Apologies for Absence</b>	
<b>2. Minutes</b>	<b>5 - 10</b>
To approve as a correct record the minutes of the Licensing Committee meeting held on 13 March 2019.	
<b>3. Items of Urgent Business</b>	
To receive additional items that the Chair is of the opinion should be considered as a matter of urgency, in accordance with Section 100B (4) (b) of the Local Government Act 1972	
<b>4. Declaration of Interests</b>	
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## **6. Setting of Licensing Fees**

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### **Queries regarding this Agenda or notification of apologies:**

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Agenda published on: **28 January 2020**

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## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF

Breaching those parts identified as a pecuniary interest is potentially a criminal offence

### Helpful Reminders for Members

- *Is your register of interests up to date?*
- *In particular have you declared to the Monitoring Officer all disclosable pecuniary interests?*
- *Have you checked the register to ensure that they have been recorded correctly?*

### When should you declare an interest *at a meeting*?

- **What matters are being discussed at the meeting?** (including Council, Cabinet, Committees, Subs, Joint Committees and Joint Subs); or
- If you are a Cabinet Member making decisions other than in Cabinet **what matter is before you for single member decision?**



**Does the business to be transacted at the meeting**

- relate to; or
- likely to affect

**any of your registered interests and in particular any of your Disclosable Pecuniary Interests?**

Disclosable Pecuniary Interests shall include your interests or those of:

- your spouse or civil partner's
- a person you are living with as husband/ wife
- a person you are living with as if you were civil partners

where you are aware that this other person has the interest.

A detailed description of a disclosable pecuniary interest is included in the Members Code of Conduct at Chapter 7 of the Constitution. **Please seek advice from the Monitoring Officer about disclosable pecuniary interests.**

**What is a Non-Pecuniary interest?** – this is an interest which is not pecuniary (as defined) but is nonetheless so significant that a member of the public with knowledge of the relevant facts, would reasonably regard to be so significant that it would materially impact upon your judgement of the public interest.

### Pecuniary

If the interest is not already in the register you must (unless the interest has been agreed by the Monitoring Officer to be sensitive) disclose the existence and nature of the interest to the meeting

If the Interest is not entered in the register and is not the subject of a pending notification you must within 28 days notify the Monitoring Officer of the interest for inclusion in the register

**Unless you have received dispensation upon previous application from the Monitoring Officer, you must:**

- **Not participate or participate further in any discussion of the matter at a meeting;**
- **Not participate in any vote or further vote taken at the meeting; and**
- **leave the room while the item is being considered/voted upon**

**If you are a Cabinet Member you may make arrangements for the matter to be dealt with by a third person but take no further steps**

### Non- pecuniary

Declare the nature and extent of your interest including enough detail to allow a member of the public to understand its nature



**You may participate and vote in the usual way but you should seek advice on Predetermination and Bias from the Monitoring Officer.**

## Our Vision and Priorities for Thurrock

An ambitious and collaborative community which is proud of its heritage and excited by its diverse opportunities and future.

1. **People** – a borough where people of all ages are proud to work and play, live and stay
  - High quality, consistent and accessible public services which are right first time
  - Build on our partnerships with statutory, community, voluntary and faith groups to work together to improve health and wellbeing
  - Communities are empowered to make choices and be safer and stronger together
2. **Place** – a heritage-rich borough which is ambitious for its future
  - Roads, houses and public spaces that connect people and places
  - Clean environments that everyone has reason to take pride in
  - Fewer public buildings with better services
3. **Prosperity** – a borough which enables everyone to achieve their aspirations
  - Attractive opportunities for businesses and investors to enhance the local economy
  - Vocational and academic education, skills and job opportunities for all
  - Commercial, entrepreneurial and connected public services

## **Minutes of the Meeting of the Licensing Committee held on 13 March 2019 at 7.00 pm**

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**Present:** Councillors Ben Maney (Chair), Tony Fish (Vice-Chair), Qaisar Abbas, Alex Anderson, Leslie Gamester, Graham Hamilton, Steve Liddiard, David Potter, Joycelyn Redsell, Elizabeth Rigby, Sue Sammons and Sue Shinnick

**Apologies:** Councillors Gary Collins and Pauline Tolson

**In attendance:** Paul Adams, Principal Licensing Officer  
Simon Scrowther, Legal Representative  
Lois Bland, Legal Support Officer  
Wendy Le, Democratic Services Officer

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Before the start of the Meeting, all present were advised that the meeting may be filmed and was being recorded, with the audio recording to be made available on the Council's website.

### **7. Minutes**

The following amendments were to be made:

- Councillor Redsell to be added to the attendance list as she had been present at the last Licensing Committee meeting.

The Chair noted that the Changes to Animal Welfare Licensing had yet to go to Full Council and questioned when the item was due to be heard at Full Council. He also queried on the fees and charges within the item. Paul Adams, Joint Licensing Manager, would check with the Licensing Team. In regards to the fees and charges, these had been incorporated into the overall Capital Programme Bids Report which had been heard at Full Council in February 2019.

On the Changes to Animal Welfare Licensing item, Councillor Hamilton asked that it be noted that he had contacted the Council's Legal Team with queries which had been sufficiently answered.

### **8. Items of Urgent Business**

The Chair had agreed to one item of urgent business which would be deferred to after the end of the last item. The item would be heard in exempt session due to the sensitive and confidential nature of the item.

### **9. Declaration of Interests**

There were no declarations of interest.

#### **10. Guidance on Determining the Suitability of Applicants and Licensees for Hackney Carriage and Private Hire Licences**

The report was presented by Paul Adams which outlined a review of the Council's Statement of Policy and Guidelines relating to the relevance of Convictions, Formal/Simple Cautions, Complaints and/or other matters. This review followed the guidance of the Institute of Licensing (IOL).

Noting the increase of severity in the conviction of using a mobile phone, Councillor Hamilton asked if this included hand-free mobile phone use. Paul Adams explained the conviction itself was considered in licence applications and not the reasons for the conviction. The use of mobile phones was seen as an area of increasing severity but only a small majority with this conviction was heard at Licensing Sub Committee.

Referring to paragraph 3.2.4 of appendix 1, the Chair queried why a criminal record check was undertaken on those who had resided outside the UK for more than 6 months from the age of 10 years old as usually the age of 18 years old was considered. He thought the age of 10 was quite young. Paul Adams was uncertain why the given age was 10 years old and would look into the background detail for this and feedback to the Committee. The Chair went on to say that if the IOL guidance was to be adopted, Thurrock Council's guidance should not be from the age of 10 years old.

On paragraph 3.2.8, Councillor Redsell asked for clarification. Paul Adams explained that the job loss of a taxi licence applicant should not be taken into consideration.

Councillor Sammons questioned why standard DBS checks were undertaken on taxi drivers and enhanced DBS checks were undertaken on private hire vehicles (PHV). Paul Adams explained that enhanced DBS checks were required on taxi drivers and PHVs in Thurrock. It was the Local Authority's decision whether to undertake enhanced or standard DBS checks and was not a legal requirement.

Councillor Hamilton queried whether mini cab drivers were a separate entity to which Paul Adams confirmed they were not. There were no distinctions as all drivers undertook the same job.

Referring to point 8 on appendix 2, page 41, the Chair questioned if it was an obligation for drivers to declare certain information. A recent case had revealed that legal legislation stated that certain information did not have to be declared and the Chair sought clarification on this. Paul Adams confirmed legal legislation did state that certain information did not have to be declared but conditions could be attached to a licence. This arose from the London Hackney Carriage Act 1831 was old and had applied to horse carriages and the government was currently looking into the legislation.



## **RESOLVED:**

**That the Licensing Committee considered the guidance and agreed for the Councils Statement of Policy and Guidelines relating to the relevance of Convictions, Formal / Simple Cautions, Complaints and/or other matters to be reviewed and amended in line with the guidance. The revised policy to then go for public consultation, with the consultation response to be returned to this committee for consideration.**

### **11. Taxi and Private Hire Vehicles, Consultation on Statutory Guidance for Licensing Authorities**

Paul Adams presented the report which introduced the draft statutory guidance and Officers' proposed response to the consultation. On paragraph 2.3, Paul Adams pointed out the figures to be added:

- 186 Private hire Vehicles,
- 83 Hackney Carriage Vehicles,
- 41 Private Hire Operators, and
- 371 Drivers.

The Licensing Committee's comments on the report would be fed into the consultation.

Councillor Hamilton said that some countries were not as efficient to respond to criminal record queries and their databases were not up to date. He asked if there were consequences if a country did not comply with a query. Paul Adams explained that a list was provided by the foreign office which indicated which countries were able to provide required information on criminal records and issue a certificate of good conduct. It was up to the Licensing Sub Committee on whether to grant a licence without the requested information. There may be occasions where convictions from other countries were not disclosed. Councillor Hamilton went on to ask what action could be taken if a person did not want to disclose their conviction within another country. Paul Adams replied that the flaw in licensing was the inability to check whether applicants had lived outside of the UK for more than 6 months. It was an offence to not disclose information requested and the service could only carry out the checks as required.

The Chair commented that 53% of the taxi licensed drivers in England and Wales were non-white and many were born overseas. The service could check with an applicant's embassy for a certificate of good conduct which should ensure no driver would slip through the checks. Referring to the list provided from the foreign office as mentioned earlier, the Chair said the list was not always accurate so should not be the only information regarding overseas applications to be relied on.

On paragraph 2.76 in appendix 1 (government's draft guidance) in regards to the safeguarding training, Councillor Redsell asked if drivers were expected to

report concerns to the police. Paul Adams answered that all drivers licensed under Thurrock Council were required to undertake the Child Sexual Exploitation (CSE) training which was mandatory and to be taken before their licence was due for renewal. Drivers were required to report concerns to the police and reports from drivers had led to two arrests recently.

The Chair questioned if the Department for Transport were consulted on the Council's guidance and if there was a timescale for the government's draft guidance to be adopted by. Answering that there was no official consultation, Paul Adams said the government's draft guidance recommended local authorities to amend their guidance to provide a regulatory guidance. There was no official timescale but the service would aim to have their guidance in place within 12 months.

The Chair thought there were many items within the government's draft guidance report that could be adopted into the Council's guidance. He hoped to see that the government were able to adopt the draft guidance despite the current national issues. Agreeing with this, Paul Adams said if the government's draft guidance was not implemented within 12 months, the Council would look to align their guidance to the government's draft guidance.

Councillor Redsell raised a query in regards to the level of language proficiency in applicants as most licensed taxi drivers did not speak English. Paul Adams answered that applicants were not required to have a formal English language qualification and an assessment was undertaken to ensure they spoke sufficient English. A minimum level of English proficiency was the standard and the Council's guidance would include this.

On CCTV, Councillor Hamilton asked if cameras were installed in the vehicles and mentioned a case in which it was deemed illegal. Paul Adams replied that the government's draft guidance stated that it was mandatory to have CCTV and the Council's policy included this. On the referred case mentioned, Paul Adams explained that the case referred to audio recording which was not legal as CCTV should not be recording audio, only visual. Drivers could press the audio record button in the event of an emergency only. Councillor Hamilton questioned if there was a panic button for passengers. Paul Adams replied that the installation of a panic button in taxis for passengers could be incorporated into the consultation of the Council's guidance.

Councillor Rigby queried on whether there were evidence of unlicensed taxis operating in Thurrock. In response, Paul Adams said the previous year had seen a successful prosecution of an unlicensed mini bus driver and enforcement action was taken. As Thurrock did not have a lively night scene similar to London, there were few unlicensed taxis. Where there were some, these were usually big seater vehicles that offered drives to the airport or events and Thurrock Council was unable to take enforcement action on these.

Councillor Sammons questioned how many big seater drivers were licensed in Thurrock. She went on to say that some were licensed taxi drivers but were operating 16 seater vehicles and found it disturbing that Thurrock Council

could not take enforcement action in these cases. Paul Adams explained that Thurrock Council granted licences for vehicles of up to 8 seaters. Vehicles with over 8 seats were dealt with by public carriages. However, complaints received by the Licensing Department were investigated.

Councillor Hamilton asked if luxury stretch limousines were counted as 8 seater vehicles. Paul Adams confirmed that there were licenses granted for limousines to operate in Thurrock provided that they were 8 seaters or less. Those with over 8 seats required an operator licence. Councillor Sammons commented that operator licences were a long process and thought it was ideal that the Council granted licences for up to 8 seater vehicles only.

Regarding complaints, the Chair questioned how passengers could complain to Thurrock Council about a driver. Answering that complaints could be made on the Council's website, Paul Adams also mentioned the vehicle licence stickers that were visible on the licenced vehicles. Stickers detailed the vehicle licence number and how to make a complaint.

Councillor Hamilton asked if the photo of the driver was mandatory in licensed vehicles to which Paul Adams confirmed yes.

The Chair asked the Licensing Committee if there were any further comments regarding the draft response proposed in appendix 3. There were no further comments on appendix 3 and the Licensing Committee was satisfied with the proposed response. The Chair asked the Licensing Committee to forward any other comments that they might have, following the meeting, to the Licensing Department so that the comments could be incorporated into the draft response before 11 April 2019.

#### **RESOLVED:**

**That the Licensing Committee considered the proposed draft guidance along with the draft response and fed into the Licensing Department through the Chair any additional thoughts or comments for inclusion in the authority's response before 11 April 2019.**

**The meeting finished at 8.25 pm**

Approved as a true and correct record

**CHAIR**

**DATE**

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Democratic Services at [Direct.Democracy@thurrock.gov.uk](mailto:Direct.Democracy@thurrock.gov.uk)**

<b>5 February 2020</b>		<b>ITEM: 5</b>
<b>Licensing Committee</b>		
<b>Applications Received</b>		
<b>Wards and communities affected:</b> All		<b>Key Decision:</b> Key
<b>Report of:</b> Paul Adams, Licensing Manager		
<b>Accountable Assistant Director:</b> Leigh Nicholson, Interim Assistant Director Planning, Transport and Public Protection		
<b>Accountable Director</b> Andrew Millard, Director of Place		
<b>This report is:</b> Public		

## Executive Summary

This is a summary of applications received under the Licensing Act 2003 and Gambling Act 2005 for the period of the 1 January 2019 to 31 December 2019.

### 1. Recommendation(s)

#### 1.1 That the Licensing Committee note the contents of the report.

### 2. Introduction and Background

- 2.1 Under the Licensing Act 2003 or the Gambling Act 2005 an application for a New/Variation/Minor Variation for a Premises Licence or Club Premises Certificate will be granted under officer delegation unless there is relevant representation received, from either a Responsible Authority or from Other Persons (Interested Party). Where a representation is made the application will be referred to the Licensing Sub Committee for determination. The same is for Temporary Event Notices.

### 3. Issues, Options and Analysis of Options

- 3.1 This report provides details at **Appendix A** of all applications received for any New, Variation, Minor Variation for a Premises Licence/Club Premises Certificate or a Temporary Event Notice; or any type of Gambling Premises Licence for the period of the 1 January 2019 to 31 December 2019.
- 3.2 There have been no appeals to any decisions made during this period.

#### **4. Reasons for Recommendation**

4.1 This report is for information only.

#### **5. Consultation (including Overview and Scrutiny, if applicable)**

5.1 There is no consultation required in relation to the contents of this report.

#### **6. Impact on corporate policies, priorities, performance and community impact**

6.1 None

#### **7. Implications**

##### **7.1 Financial**

Implications verified by: **Rosie Hurst**  
**Interim Senior Management Accountant**

There are no financial implications in relation to this report.

##### **7.2 Legal**

Implications verified by: **Simon Scrowther**  
**Principal Solicitor - Litigation & Employment**

This report is for information only and there are no legal implications.

##### **7.3 Diversity and Equality**

Implications verified by: **Rebecca Lee**  
**Team Manager, Community Development and Equalities.**

There are no Diversity or Equality implications in relation to this report.

##### **7.4 Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

- None

#### **8. Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None

## **9. Appendices to the report**

- Appendix 1 – Applications Received Spreadsheet

### **Report Author:**

Paul Adams

Licensing Manager

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	Premises	Applicant	Address	Application Date	Application Reference	Type	Details of application
Premises Licence							
	MRH Aweley	Malthurst Petroleum Limited	Total UK Ltd, Aweley Service Station, Mill Road, Aweley, Essex, RM15 4DJ	26-Feb-19	19/00191/LAFVAL	VAR	Application to vary the licence to increase the hours for supply of alcohol and late night refreshment, update the plan and update the licence conditions
	Tasty African Restaurant	Aderonke Owolabi	Tasty African Restaurant, 6 Clarence Road, Grays, Essex, RM17 6QA	15-Apr-19	19/00407/LAFVAL	VAR	Application to extend the hours for licensable activities
	MRH Meads	Malthurst Petroleum Limited	Meads Service Station, Arterial Road (A1306), Purfleet, Essex, RM19 1TS	26-Apr-19	19/00464/LAFVAL	VAR	Application to vary the premises licence to extend sale of alcohol to 24h, amend and update the conditions, make alterations to the layout.
Premises Licence	Ibis Thurrock	Acor UK Economy Hotels Ltd	Ibis Hotel, Weston Avenue, West Thurrock, Essex, RM20 3JQ	23-Dec-19	19/01570/LAFVAL	VAR	Application to vary the premises licence to allow supply of alcohol to hotel residents and quests 24hrs
	Lounge Bar	Mr Stephen Reidy	Unit 4, Lakeside Business Village, Fleming Road, Chafford Hundred, Grays, Essex, RM16 6YA	11-Jan-19	19/00034/LAMIN	VAR	Application for a minor variation to amend and remove conditions
	East Thurrock Community Association	East Thurrock Community Association	East Thurrock Community Centre, 77 Corringham Road, Stanford Le Hope, Essex, SS17 0NU	29-Jan-19	19/00088/LAMIN	VAR	Application for a minor variation to remove condition relating to door staff
	Diverse Dining Ltd	Diverse Dining Ltd	Units 413 And 414, Lakeside Shopping Centre, West Thurrock Way, West Thurrock, Essex, RM20 2ZJ	04-Mar-19	19/00206/LAMIN	VAR	Minor variation to alter the layout of the premises
	Las Iquanas Ltd	Las Iquanas Limited	Las Iquanas, Unit 8a The Boardwalk, Lakeside Shopping Centre, West Thurrock Way, West Thurrock, Essex	04-Apr-19	19/00365/LAMIN	VAR	Application to change the layout and design of the premises in accordance with the submitted plan
	The Ship	Lunch Taverns Limited	The Ship, Dock Road, Little Thurrock, Grays, Essex, RM17 6EX	10-Apr-19	19/00396/LAMIN	VAR	Application for a minor variation to change the layout of the premises
	TGI Fridays	Thursdays UK Ltd	TGI Fridays, The Quay Unit 611, Intu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2AD	24-Jul-19	19/00928/LAMIN	VAR	Application for a minor variation to reorganise internal layouts and relocate toilet facilities to Reorganise internal fixed seating
	Lounge Bar	Mr Stephen Reidy	Unit 4, Lakeside Business Village, Fleming Road, Chafford Hundred, Grays, Essex, RM16 6YA	06-Aug-19	19/00960/LAMIN	VAR	Application for a minor variation to remove conditions relating to SIA door staff and use of toughened glass.
	Asda Stores Ltd	Asda Superstore	Asda Superstore, Thurrock Park Way, Tilbury, Essex, RM18 7HJ	17-Dec-19	19/01544/LAMIN	VAR	Application for a minor variation to alter the layout of the premises
	Wm Morrison Supermarkets Plc	Wm Morrison Supermarkets Plc	Wm Morrison Supermarkets Ltd, 1 London Road, Grays, Essex, RM17 5YZ	18-Dec-19	19/01554/LAMIN	VAR	Application for a minor variation to alter the layout of the premises
	Cafe Rizzoli & Prosecco Bar	Ratel Ltd	360 Champagne And Cocktails, Unit 958, Intu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2ZO	25-Mar-19	19/00307/LAMIN	VAR	Application for a minor variation to alter the layout of the premises
	TGI Fridays	Thursdays UK Ltd	TGI Fridays, The Quay Unit 611, Intu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2AD	25-Apr-19	19/00463/LAMIN	VAR	Application for a minor variation to reorganise internal layouts and relocate toilet facilities to mezzanine level
	Lounge Bar	Mr Stephen Reidy	Unit 4, Lakeside Business Village, Fleming Road, Chafford Hundred, Grays, Essex, RM16 6YA	26-Sep-19	19/01174/LAMIN	VAR	Application to amend the conditions of the premises licence
Premises Licence	The Treacle Mine	Mitchells And Butlers Leisure Retail Ltd	Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	04-Dec-19	19/01482/LAMIN	VAR	Application for a minor variation to alter the internal layout of the premises. Licensable activities and times not changing
	Orsett Showground	Michael Warren	Orsett Showground, Rectory Road, Orsett, Essex	30-Jan-19	19/00096/LAPRE	NEW	Application for a new time limited premises licence for the annual VW TOMIE event. Licence to authorise live and recorded music, performances of dance, late night refreshment and supply of alcohol.
	Hevel Takeaway Restaurant	Cemil Partakildiz	Spice Hut, 10 Crammavill Street, Stifford Clays, Grays, Essex, RM16 2BD	24-Jun-19	19/00782/LAPRE	NEW	Application for a new Premises Licence to authorise the sale of alcohol for consumption on the premises
	Fobbing Family Festival	Kevin Barry	Brynmount Lodge, High Road, Fobbing, Essex, SS17 9HN	09-Aug-19	19/00977/LAPRE	NEW	Application for a time limited premises licence to authorise Live Music and the supply of alcohol
	Craft Spirits And Beer Emporium LM27	Halewood International Limited	Intu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2ZP	07-Nov-19	19/01353/LAPRE	NEW	Application for a new premises licence to authorise the sale of alcohol for consumption off the premises
	JD Wetherspoon	JD Wetherspoon PLC	JD Wetherspoons PLC, Old State Cinema, George Street, Grays, Essex, RM17 6LZ	04-Jan-19	19/00013/LAPRE	NEW	Application for a new Premises Licence to authorise late night refreshment and the supply of alcohol for consumption on and off the premises
	Izgara Meze Restaurant	Cebrai Kolbukan	Izgara Meze Restaurant, 7 - 9 George Street, Grays, Essex, RM17 6LY	10-May-19	19/00543/LAPRE	NEW	Application for a new premises licence to authorise the sale of alcohol
	Chiktopia Ltd	Chiktopia Ltd	The Quay Unit 607, Intu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2AD	23-Apr-19	19/00439/LAPRE	NEW	Application for a new premises licence to authorise late night refreshment and the supply of alcohol
	Zizzi	Azzumi Restaurants Limited	Unit 9, The Leisure Development, Intu Lakeside, Lakeside Shopping Centre, West Thurrock, RM20 2ZP	21-May-19	19/00602/LAPRE	VAR	Application for the sale of alcohol, late night refreshment and recorded music for an Italian style restaurant.
	Broadway Deli	Broadway Deli Shop Ltd	26 Broadway, Grays, Essex, RM17 6EW	16-Jul-19	19/00910/LAPRE	NEW	AMENDED: Application for a new Premises Licence to authorise the sale of alcohol for consumption on and off the premises
	Elliot's Convenience Store	Mr Kanakaiahallai Sreeskumar	AG And G Elliott, 165 St Chads Road, Tilbury, Essex, RM18 8NL	20-May-19	19/00599/LAPRE	NEW	Application for a new premises licence to allow for the sale of alcohol
	Pho	PHO Trading Ltd	The Quay Unit 606, Intu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2AD	29-Apr-19	19/00468/LAPRE	NEW	Application for a new premises licence to authorise late night refreshment and the supply of alcohol for consumption on and off the premises
	Haddon Events	Haddon Outdoor Events Limited	Orsett Showground, Rectory Road, Orsett, Essex	09-May-19	19/00533/LAPRE	NEW	Application for a time limited premises licence for the Classic and Vintage Show to authorise the sale of alcohol and regulated entertainment
	Casco Lounge	Loungers Limited	Casco Lounge, The Quay Unit 608, Intu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2AD	08-Apr-19	19/00373/LAPRE	NEW	Application for a food led Continental style cafe / bar selling food and alcohol.
	MRH Thurrock	Malthurst Petroleum Limited	Thurrock Services, Arterial Road, West Thurrock, Essex, RM16 3BC	01-May-19	19/00465/LAPRE	VAR	Application to vary a premises licence to include the sale of alcohol, alterations to the premises and addition of a DPS
	Miss Debra Wright	Miss Debra Wright	Thurrock Council, Civic Offices, New Road, Grays, Essex, RM17 6SL	02-Oct-19	19/01196/LAPRE	NEW	
Notice	Lidl Great Britain Ltd	Lidl Great Britain Ltd	Currys, Unit A2, Lakeside Retail Park, West Thurrock, Essex, RM20 1WN	08-Oct-19	19/01224/LAPRE	NEW	Application for a new premises licence to authorise the supply of alcohol for consumption off the premises
	Essex Wildlife Trust	Claire Murphv	Essex Wildlife Trust, Thameside Nature Park, Mucking Wharf Road, Stanford Le Hope, Essex, SS17 0RN	22-May-19	19/00620/LATEMP	NEW	
	Thames RFC	Mr Graham Loughran	Thames Rugby Union Football Club, Garron Lane, South Ockendon, Essex	26-May-19	19/00630/LATEMP	NEW	End of season presentation night at Thames RFC with sale of alcohol.
	Orsett Showground	Mr Michael Smith	Orsett Showground, Rectory Road, Orsett, Essex	18-Jun-19	19/00077/LATEMP	NEW	CLASSIC CAR AND VINTAGE SHOW (HADDONS) 2019 at Orsett Showground with sale of alcohol.
	Daisy Field	Joanne Faulkner	Daisy Fields And Recreation Ground, Feenan Highway, Tilbury, Essex	25-Mar-19	19/00305/LATEMP	NEW	Easter event with local stall holders and easter egg hunt at Daisy Fields.
	Stifford Clays Primary School	Kerry Wood	Stifford Clays Primary School, Whitmore Avenue, Stifford Clays, Grays, Essex, RM16 2JA	09-Jan-19	19/00030/LATEMP	NEW	The showing of 2 age appropriate films to school age children at Stifford Clays Primary School
	Woodlands Edge Pub	Ms June Butler	The Woodlands Edge, Broxburn Drive, South Ockendon, Essex, RM15 5RD	11-Feb-19	19/00126/LATEMP	NEW	Public House Easter Bunny and Easter Egg Hunt
	Woodlands Edge Pub	Ms June Butler	The Woodlands Edge, Broxburn Drive, South Ockendon, Essex, RM15 5RD	11-Feb-19	19/00127/LATEMP	NEW	Live Singer
	Palmer's College	Mr Oliver Scott	Palmer's Sixth Form College, Chadwell Road, Grays, Essex, RM17 5TD	22-Feb-19	19/00169/LATEMP	NEW	Professional wrestling event with sale of alcohol at Palmer's College
	Orsett Village Hall	Mr Daniel James Brooks	STREET RECORD, Mill Lane, Orsett, Essex	13-Feb-19	19/00132/LATEMP	NEW	BIRTHDAY WITHIN VILLAGES HALL
	St Joseph's Catholic Primary School	Christine Fleming	St Josephs Catholic Primary School, Scratton Road, Stanford Le Hope, Essex, SS17 0PA	22-Feb-19	19/00168/LATEMP	NEW	Evening Family Race Night with sale of alcohol at St Joseph's Catholic Primary School.
	Hardie Park	Mr Michael Smith	0PB	28-Mar-19	19/00329/LATEMP	NEW	Car show in aid of Mens Shed (Edward Eve) with sale of alcohol at Hardie Park
	Orsett Church Of England Primary School	Jacqueline Firman	Orsett Church Of England Primary School, School Lane, Orsett, Essex, RM16 3JR	02-Apr-19	19/00348/LATEMP	NEW	St Giles I All Stains Parish Church Summer Fete with sale of alcohol.
	Cherrywood Campsite	Stephen Finch	Orsett Showground, Rectory Road, Orsett, Essex	23-Apr-19	19/00449/LATEMP	NEW	Scout campsite, live action roleplay event
	Orsett Show Ground	Lucy Winward	Orsett Show Ground, Rectory Road, Orsett, Essex	16-May-19	19/00578/LATEMP	NEW	Counrty Show at Orsett Show Ground with sale of alcohol.
	Mobil Playing Fields	Claire Hogg	Mobil Ground, Billet Lane, Stanford Le Hope, Essex	16-May-19	19/00590/LATEMP	NEW	Car Show at Mobil Playing Fields with sale of alcohol.
	Little Thurrock School	Hayley Childerley	Little Thurrock Primary School, Rectory Road, Grays, Essex, RM17 5SW	13-May-19	19/00558/LATEMP	NEW	Summer Fayre with stalls, refreshments, bouncy castles etc at Little Thurrock Primary School with the sale of alcohol.
	The Treacle Mine	Tamith Abbott	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	13-May-19	19/00559/LATEMP	NEW	Joint Birthday Party I After Champions League Final Party with sale of alcohol.
	The Treacle Mine	Tamith Abbott	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	13-May-19	19/00560/LATEMP	NEW	DJ Party/Karaoke at The Treacle Mine with sale of alcohol.
	Izgara Meze Restaurant	Mr Cebrai Kolbukan	Izgara Meze Restaurant, 7 - 9 George Street, Grays, Essex, RM17 6LY	03-May-19	19/00502/LATEMP	NEW	Sale of alcohol
	Arthur Bugler Primary School	Ms Lisa Tarbard	Arthur Bugler Primary School, St James Avenue East, Stanford Le Hope, Essex, SS17 7BQ	07-May-19	19/00504/LATEMP	NEW	School fete with games and entertainment accompanied by stalls selling food/drinks
	Gable Hall School	Mr Simon Lloyd	Gable Hall School, Southend Road, Corringham, Essex, SS17 8JT	13-May-19	19/00549/LATEMP	NEW	Annual Football Club Presentation Day with sale of alcohol at Gable Hall School Fields.
	Izgara Meze Restaurant	Mr Cebrai Kolbukan	Izgara Meze Restaurant, 7 - 9 George Street, Grays, Essex, RM17 6LY	12-May-19	19/00548/LATEMP	NEW	Sale of Alcohol at Izgara Meze Restaurant
	Mobil Playing Fields	Mr Michael Smith	Mobil Ground, Billet Lane, Stanford Le Hope, Essex	13-May-19	19/00550/LATEMP	NEW	THURROCK TRANSPORT FAYRE 2019 with sale of alcohol at The Mobil Playing Fields.
	Daisy Field (King George	Mr Abraham Bamgbose	Daisy Fields And Recreation Ground, Feenan Highway, Tilbury, Essex	13-May-19	19/00555/LATEMP	NEW	Tilbury Summer Fete / Sports Day at Daisy Field
	The Woodlands Edge Pub	June Butler	The Woodlands Edge, Broxburn Drive, South Ockendon, Essex, RM15 5RD	16-May-19	19/00580/LATEMP	NEW	License extended for Sunday 26th May to stay open until midnight and have a live singer performing
	The Oak	Mr Philip Lee Kilts	The Oak, Lodge Lane, Grays, Essex, RM17 5RZ	22-May-19	19/00619/LATEMP	NEW	Coach Party Breakfast at The Oak PH with sale of alcohol
							DOG SHOW WITH ALL PROFITS RAISED GOING TO LOCAL CHARITIES. THIS IS THE THIRD YEAR OF THE SHOW, THE SECOND AT THESE PREMISES. WE HAVE AROUND 25 STALLS AND EXPECT A MAXIMUM FOOTFALL OF 1,000 OVER THE COURSE OF THE 11AM-4PM OPENING HOURS to include: sale of
	Corringham Athletic Football Club	Catherine Lumley	Hardie Park Community Development Centre, Recreation Ground, Hardie Road, Stanford Le Hope, Essex, SS17 0PB	31-May-19	19/00648/LATEMP	NEW	Presentation day/open day for football club at Corringham Athletic FC with sale of alcohol.
	Mobil Field	Mr James Scott	Old Hall Farm, Thames Haven Road, Corringham, Essex, SS17 7RN	05-Jun-19	19/00666/LATEMP	NEW	The event is a local music festival
	St Josephs Catholic Primary School	Mr Lee Connelly	Mobil Ground, Billet Lane, Stanford Le Hope, Essex	05-Jun-19	19/00668/LATEMP	NEW	Summer fete event with alcohol refreshments stall for parents/carers
	Orsett C of E Primary School	Christine Fleming	St Josephs Catholic Primary School, Scratton Road, Stanford Le Hope, Essex, SS17 0PA	04-Jun-19	19/00669/LATEMP	NEW	School fete, with side shows and welcome both parents and children of the school
	Corringham Athletic Football Club	Christopher Ryley	Orsett Church Of England Primary School, School Lane, Orsett, Essex, RM16 3JR	04-Jun-19	19/00670/LATEMP	NEW	End of season youth football club presentation at Corringham Athletic FC with sale of alcohol.
	Orsett Showground	Gavin Rose	Corringham Athletic Sports Ground, The Manorway, Stanford Le Hope, Essex	03-Jun-19	19/00676/LATEMP	NEW	Charity Rally run by St. Essex Centre of Caravan & Motorhome Club with sale of alcohol.
	Orsett Showground	Mr Philip Goldspink	Orsett Showground, Rectory Road, Orsett, Essex	14-Jun-19	19/00735/LATEMP	NEW	Private wedding reception and party with sale of alcohol at Walton Hall Farm.
	Walton Hall Farm	Christopher Ryley	Walton Hall Farm, Waltons Hall Road, Linford, Essex, SS17 0RH	06-Jun-19	19/00687/LATEMP	NEW	STANFORD LE HOPE ANNUAL MUSIC FESTIVAL 2019 at Mobil Playing Fields with sale of alcohol.
	The Mobil Playing Fields	Mr Michael Smith	Mobil Ground, Billet Lane, Stanford Le Hope, Essex	06-Jun-19	19/00758/LATEMP	NEW	

				20-Jun-19	19/00776/LATEMP	NEW	Charity fundraiser for Macmillan cancer support to include The Sale by Retail of Alcohol
St Thomas Of Canterbury	Mr Fred Nason	The Crooked Bilet, Bilet Lane, Stanford Le Hope, Essex, SS17 0AR	24-Jun-19	19/00781/LATEMP	NEW	School fete to be held on the field with the sale by retail of alcohol.	
Woodside Academy	Claire Sturges	St Thomas Of Canterbury Catholic Primary School, Ward Avenue, Grays, Essex, RM17 5RW	18-Jun-19	19/00739/LATEMP	NEW	Inflatable Fun Afternoon at Woodside Academy with sale of alcohol.	
Orsett Village Hall	Julie Haydon	Woodside Academy, Granewood Avenue, Grays, Essex, RM16 2GJ	20-Jun-19	19/00766/LATEMP	NEW	Under 10 football team annual presentation night at Orsett Village Hall with sale of alcohol.	
	Mr Simon David Lloyd	STREET RECORD, Mill Lane, Orsett, Essex	24-Jun-19	19/00789/LATEMP	NEW	Live Action Roleplay event with the sale by retail of alcohol.	
	Mr Stephen Finch	Cherry Wood Camp Site, Arterial Road, Purfleet, Essex, RM19 1TD	25-Jun-19	19/00795/LATEMP	NEW	Orsett Country Show Pimms and Prosecco/Satellite Beer. Tent only with sale by retail of alcohol.	
	Miss Alexandra Terese Durham	Orsett Showground, Rectory Road, Orsett, Essex	08-Jul-19	19/00858/LATEMP	NEW	DJ in garden to celebrate August Bank Holiday weekend before children return to school with the sale by retail of alcohol, provision of regulated entertainment and provision of late night refreshment.	
The Sandmartin	Hayden Leavers	The Sandmartin, Drake Road, Chafford Hundred, Grays, Essex, RM16 6PP	15-Jul-19	19/00878/LATEMP	NEW	18th Birthday Party at Thames RFC Clubhouse with sale of alcohol.	
Thames RFC Clubhouse	Mr Graham Loughran	Thames Rugby Union Football Club, Garron Lane, South Ockendon, Essex	25-Jun-19	19/00792/LATEMP	NEW	Orsett Country Show Beer Tent with sale by retail of alcohol.	
Thames RFC Clubhouse	Mr Christopher Roy Durham-Carter	Orsett Showground, Rectory Road, Orsett, Essex	27-Jun-19	19/00823/LATEMP	NEW	21st Birthday Party at Thames RFC Clubhouse with sale of alcohol.	
Woodside Academy	Mr Graham Loughran	Thames Rugby Union Football Club, Garron Lane, South Ockendon, Essex	04-Jul-19	19/00853/LATEMP	NEW	Yers 6 Leavers Evening at Woodside Academy with sale of alcohol.	
Herringham Primary Academy	Julie Haydon	Woodside Academy, Granewood Avenue, Grays, Essex, RM16 2GJ	09-Jul-19	19/00867/LATEMP	NEW	Traveling circus attending school for a fundraising event.	
Grays High Street	Kirsty Collier	Herringham Primary Academy, St Marys Road, Chadwell St Mary, Essex, RM16 4JX	07-Aug-19	19/00972/LATEMP	NEW	Grays Town Centre Prize Party	
	Folake Afelumo	STREET RECORD, High Street, Grays, Essex	06-Aug-19	19/00964/LATEMP	NEW	OPEN FUN DAY TOUCH RUGBY TOURNAMENT, BOUNCY CASTLES, BBQ AND OTHER ACTIVITIES, BEACH PARTY THEME AT THAMES RFC.	
Thames RFC Clubhouse	Mr Graham Loughran	Thames Rugby Union Football Club, Garron Lane, South Ockendon, Essex	06-Aug-19	19/00967/LATEMP	NEW	"Cider and Sausages" event at Lightship Cafe with sale of alcohol.	
Lightship Cafe	Mr John Kent	Lightship Cafe, Grays Beach Riverside Park, Thames Road, Grays, Essex, RM17 6JP	14-Aug-19	19/01017/LATEMP	NEW	Televised Rugby at The Oak with sale of alcohol.	
The Oak	Mr Philip Lee Kitts	The Oak, Lodge Lane, Grays, Essex, RM17 5RZ	14-Aug-19	19/01018/LATEMP	NEW	Televised Rugby at The Oak with sale of alcohol.	
The Oak	Mr Philip Lee Kitts	The Oak, Lodge Lane, Grays, Essex, RM17 5RZ	14-Aug-19	19/01019/LATEMP	NEW	Televised Rugby at The Oak with sale of alcohol.	
The Oak	Mr Philip Lee Kitts	The Oak, Lodge Lane, Grays, Essex, RM17 5RZ	03-Sep-19	19/01088/LATEMP	NEW	Classic car and vintage show.	
High House	Michael Smith	High House Production Park, London Road, Purfleet, Essex, RM19 1RJ	27-Aug-19	19/01053/LATEMP	NEW	Freshers Afternoon with sale of alcohol at Performers College.	
Performers College	Samantha Virgo	Performing Arts College, Southend Road, Corringham, Essex, SS17 8JT	22-Aug-19	19/01066/LATEMP	NEW		
Orsett Showground	Denise Simon	Orsett Showground, Rectory Road, Orsett, Essex	28-Aug-19	19/01067/LATEMP	NEW	DJ Party / Karaoke Events at the premises.	
The Treacle Mine	Tamrith Abbott	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	04-Sep-19	19/01085/LATEMP	NEW	DJ Party/Karaoke Events at the premises.	
The Treacle Mine	Tamrith Abbott	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	06-Oct-19	19/01212/LATEMP	NEW	Christmas Market at Walton Hall Farm with sale of alcohol.	
Walton Hall Farm	Helen Lowe	Walton Hall Farm, Waltons Hall Road, Unford, Essex, SS17 0RH	06-Sep-19	19/01099/LATEMP	NEW	Members 40th Birthday Party at Royal British Legion Club with sale of alcohol.	
Royal British Legion Stn Ockendon II District (Belhus Park) C	Mr Robbie Sansom	STREET RECORD, Faymore Gardens, South Ockendon, Essex	17-Sep-19	19/01143/LATEMP	NEW	To sell a small selection of alcoholic drinks for sale as christmas gifts in our christmas gift/food area at the Thurrock Garden Centre.	
Thurrock Garden Centre	Sarah Willis	Thurrock Garden Centre, South Road, South Ockendon, Essex, RM15 6DU	23-Sep-19	19/01155/LATEMP	NEW	Christmas market with local produce, stall holders and a bar selling mulled wine festive drinks etcChristmas market with local produce, stall holders and a bar selling mulled wine festive drinks etc at the Village Hall, Horndon on the Hill.	
Village Hall	Stacey Wiggins	Village Hall, High Road, Horndon On The Hill, Essex, SS17 8LB	11-Dec-19	19/01551/LATEMP	NEW	Under 11 football team Xmas party at Orsett Village Hall with sale of alcohol.	
Orsett Village Hall	Simon Lloyd	STREET RECORD, Mill Lane, Orsett, Essex	22-Mar-19	19/00623/LATEMP	NEW	Sale of Alcohol at Izozra Meze Restaurant	
St Thomas Catholic Club	Mr Finbarr Paul Cotter	16 East Thurrock Road, Grays, Essex, RM17 6SR					
Izozra	Mr Cebair Kolbaken	Izozra Meze Restaurant, 7 - 9 George Street, Grays, Essex, RM17 6LY	24-Sep-19	19/01161/LATEMP	NEW	To sell a small selection of alcoholic drinks for sale as christmas gifts in our christmas gift/food area. Not to be consumed on the premises	
Thurrock Garden Centre	Sarah Willis	Thurrock Garden Centre, South Road, South Ockendon, Essex, RM15 6DU	24-Sep-19	19/01164/LATEMP	NEW	To sell a small selection of alcoholic drinks for sale as christmas gifts in our christmas gift/food area. Not to be consumed on the premises.	
Thurrock Garden Centre	Sarah Willis	Thurrock Garden Centre, South Road, South Ockendon, Essex, RM15 6DU	02-Oct-19	19/01184/LATEMP	NEW	Thurrock Nepalese Women's Community hosting Charity Dinner party to raise money to help Thurrock area CharityOrganization at Chadwell Village Hall.	
Chadwell Village Hall	Mr Dharmabikram Sunwar	Chadwell Village Hall, Waterson Road, Chadwell St Mary, Essex, RM16 4NX	06-Oct-19	19/01213/LATEMP	NEW	Christmas Market with sale of alcohol at Walton Hall Farm	
Walton Hall Farm	Helen Lowe	Walton Hall Farm, Waltons Hall Road, Unford, Essex, SS17 0RH	06-Oct-19	19/01214/LATEMP	NEW	Christmas Market with sale of alcohol at St Cieres School	
St Cieres School	Helen Lowe	St Cieres School, Butts Lane, Stanford Le Hope, Essex, SS17 0NW	28-Oct-19	19/01309/LATEMP	NEW	Quiz night at St Joseph's Catholic Primary School Hall with sale of alcohol.	
St Joseph's Catholic Primary School	Christine Fleming	St Josephs Catholic Primary School, Scratton Road, Stanford Le Hope, Essex, SS17 0PA	28-Oct-19	19/01310/LATEMP	NEW	Host viewing of Rugby final inside the venue Inn On The Green with sale of alcohol.	
Inn On The Green	Lee Poulton	The Inn On The Green, The Green, Stanford Le Hope, Essex, SS17 0ER	24-Oct-19	19/01304/LATEMP	NEW	License extension for Saturday and Sunday morning, Breakfast with Santa, Activities for the children with present fromSanta to include	
Woodland Edge Pub	June Butler	The Woodlands Edge, Broxburn Drive, South Ockendon, Essex, RM15 5RD	08-Nov-19	19/01363/LATEMP	NEW	Sale of Alcohol, Regulated Entertainment and Late Night Refreshment.	
Crafts Spirits And Beer Emporium	Claire McKeown	Intlu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2ZP	08-Nov-19	19/01364/LATEMP	NEW	Xmas 'Pop Up' unit at Lakeside Shopping Centre with sale of alcohol.	
Crafts Spirits And Beer Emporium	Claire McKeown	Intlu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2ZP	11-Nov-19	19/01366/LATEMP	NEW	Xmas 'Pop Up' unit at Lakeside Shopping Centre with sale of alcohol.	
St Cieres School	Kerry-Jane Curley	St Cieres School, Butts Lane, Stanford Le Hope, Essex, SS17 0NW	14-Nov-19	19/01391/LATEMP	NEW	Christmas Fair 2019 with sale of alcohol at St Cieres School.	
Treetops School	Karen Brown	Treetops School, Buxton Road, Grays, Essex, RM16 2WU	14-Nov-19	19/01391/LATEMP	NEW	Christmas Fete 2019 at Treetops School with sale of alcohol.	
Hardie Park	Helen Lowe	oPB	24-Oct-19	19/01406/LATEMP	NEW	Christmas Market	
Woodland Edge Pub	June Butler	The Woodlands Edge, Broxburn Drive, South Ockendon, Essex, RM15 5RD	07-Nov-19	19/01358/LATEMP	NEW	License extension for Saturday and Sunday morning, Breakfast with Santa, Activities for the children with present fromSanta for sale of alcohol, regulated entertainment and late night refreshment	
Crafts Spirit And Beer Emporium	Claire McKeown	Intlu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2ZP	07-Nov-19	19/01359/LATEMP	NEW	Pop up unit in Lakeside shopping centre	
Woodside Academy	Julie Haydon	Woodside Academy, Granewood Avenue, Grays, Essex, RM16 2GJ	07-Nov-19	19/01362/LATEMP	NEW	Quiz night	
Intlu Lakeside	Claire Murphy	Intlu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2ZP	14-Nov-19	19/01418/LATEMP	NEW	Christmas Market at Intlu Lakeside with sale of alcohol.	
3 Acres	Helen Lowe	Three Acres, Leicester Road, Tilbury, Essex, RM18 7AX	23-Nov-19	19/01429/LATEMP	NEW	Christmas Bazaar at Tudor Court Primary School with sale of alcohol.	
Tudor Court Primary School	Nicola Foakes	Tudor Court Primary School, Bark Burr Road, Chafford Hundred, Grays, Essex, RM16 6PL	01-Dec-19	19/01464/LATEMP	NEW	Gurkha Womens Group celebrating Christmas and Dinner and Dance Party with sale of alcohol.	
Chadwell Village Hall	Dharmabikram Sunwar	Chadwell Village Hall, Waterson Road, Chadwell St Mary, Essex, RM16 4NX	06-Dec-19	19/01496/LATEMP	NEW	Christmas Market with sale of alcohol at East Thurrock Community Association Club.	
East Thurrock Community Association Club	Helen Lowe	Community Centre, 77 Corringham Road, Stanford Le Hope, Essex, SS17 0NU	05-Nov-19	19/01352/LATEMP	NEW	School fete with sale of alcohol at Arthur Bugler Primary School.	
Arthur Bugler Primary School	Lisa Tarbard	Arthur Bugler Primary School, St James Avenue East, Stanford Le Hope, Essex, SS17 7BQ	12-Nov-19	19/01383/LATEMP	NEW	Usual business with extended hours at Royal Air Force Association.	
Royal Air Force Association	Vanessa Magee	Royal Air Forces Association, 61 Southend Road, Grays, Essex, RM17 5NL	28-Nov-19	19/01451/LATEMP	NEW	Sale of Alcohol at Club Christmas Party	
Thames RFC	Mr Graham Loughran	Thames Rugby Union Football Club, Garron Lane, South Ockendon, Essex	28-Nov-19	19/01453/LATEMP	NEW	Sale of alcohol at Christmas Fair with craft stalls	
RSPB Rainham Marshes	Dorcas Rogers	Environment And Education Centre, RSPB Nature Reserve, New Tank Hill Road, Purfleet, Essex, RM19 1SZ	12-Dec-19	19/01520/LATEMP	NEW	New year celebrations - Recorded music	
Thurrock Irish Association Social Club	Mr Gerald Daly	150 - 152 Dock Road, Tilbury, Essex, RM18 7BS	12-Dec-19	19/01526/LATEMP	NEW	New Years Eve Party to include sale of alcohol, regulated entertainment and late night refreshment	
The Ship	Samantha Foster	The Ship, Dock Road, Grays, Essex, RM17 6EX	12-Dec-19	19/01528/LATEMP	NEW	New Years eve drinks with DJ till 1am with sale of alcohol, regulated entertainment and late night refreshment	
Inn On The Green	Mr Lee Poulton	The Inn On The Green, The Green, Stanford Le Hope, Essex, SS17 0ER	14-Jan-19	19/00039/LATEMP	NEW	Field approx 5 acres of open space with ample space for off road parking and access.	
Field Next To Brynmount Lodge	Mr Steve Hobart	Brynmount Lodge, High Road, Fobbing, Essex, SS17 8HN	25-Jan-19	19/00074/LATEMP	NEW	Table top event with stalls with sale of alcohol	
East Tilbury Village Hall	Helen Leslie Lowe	East Tilbury Village Hall, Princess Margaret Road, East Tilbury, Essex, RM18 8RB	25-Jan-19	19/00086/LATEMP	NEW	Gin Tasting Evening at Corringham Primary School	
Corringham Primary School	Elizabeth Stannard	Corringham Primary School, Herd Lane, Corringham, Essex, SS17 9BH	04-Dec-19	19/01488/LATEMP	NEW	New Years Eve Party on the 1st Floor.	
Las Iguanas	Marinela Alexandra Lucaci	Las Iguanas, Unit 8A The Boardwalk, Intlu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2ZN	04-Mar-19	19/00208/LATEMP	NEW	Live Action Roleplay Event at Cherrywood Campsite.	
Cherrywood Campsite	Mr Stephen Finch	Cherry Wood Camp Site, Arterial Road, Purfleet, Essex, RM19 1TD	05-Apr-19	19/00372/LATEMP	NEW	Easter Fun Day at Walton Hall Farm with sale of alcohol.	
Walton Hall Farm	Helen Lowe	Walton Hall Farm, Waltons Hall Road, Unford, Essex, SS17 0RH	10-Jun-19	19/00708/LATEMP	NEW	COMMUNITY FUN DAY AT BRITISH BATA MEMORIAL PARK WITH SALE OF ALCOHOL	
British Bata War Memorial Park	Helen Lowe	Thomas Bata Memorial Park, Princess Margaret Road, East Tilbury, Essex	12-Jun-19	19/00720/LATEMP	NEW	Annual 2 day Homdon on the Hill Feast i Fave	
The Swan Public House	Mr Kim Towson	The Swan, High Road, Horndon On The Hill, Essex, SS17 8LD	25-Jun-19	19/00781/LATEMP	NEW	Live Action Roleplay event at Cherrywood Campsite with Sale of Alcohol.	
Cherrywood Campsite	Mr Stephen Finch	Cherry Wood Camp Site, Arterial Road, Purfleet, Essex, RM19 1TD	02-Jul-19	19/00832/LATEMP	NEW	Private residence with marquee erected in their grounds	
Elmstead Garage	Denise Robinson	Elmstead Grange, Kirkham Shaw, Horndon On The Hill, Essex, SS17 8OE	09-Dec-19	19/01508/LATEMP	NEW	2 Day Xmas Event at Lakeside Shopping Centre	
Lakeside Shopping Centre	Kent Raywood	Intlu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2ZP	25-Jun-19	19/00677/LATEMP	NEW	Summer Fête 2019 at Treetops School with sale of alcohol.	
Treetops School	Karen Brown	Treetops School, Buxton Road, Grays, Essex, RM16 2WU	12-Jun-19	19/00719/LATEMP	NEW	Annual 2 day Homdon on the Hill Feast i Fave	
Rex House	Mr Kim Towson	Rex House, High Road, Horndon On The Hill, Essex, SS17 8LD	25-Jun-19	19/00790/LATEMP	NEW	VIP Bar Area only Orsett Country Show with the sale by retail of alcohol	
Orsett Showground	Mr Christopher Roy Durham-Carter	Orsett Showground, Rectory Road, Orsett, Essex	11-Jul-19	19/00876/LATEMP	NEW	Licence extension for Sunday 25th August to close at midnight and have a live singer performing with sale of alcohol, regulated entertainment and late night refreshment	
Woodland Edge Pub	June Butler	The Woodlands Edge, Broxburn Drive, South Ockendon, Essex, RM15 5RD	14-Aug-19	19/01004/LATEMP	NEW	Wedding reception	
St Thomas Catholic Club Ltd	Mr Finbarr Paul Cotter	16 East Thurrock Road, Grays, Essex, RM17 6SR	14-Aug-19	19/01015/LATEMP	NEW	Televised Rugby at The Oak, with sale of alcohol.	
The Oak	Mr Philip Lee Kitts	The Oak, Lodge Lane, Grays, Essex, RM17 5RZ	14-Aug-19	19/01016/LATEMP	NEW	Televised Rugby at The Oak with sale of alcohol.	
The Oak	Mr Philip Lee Kitts	The Oak, Lodge Lane, Grays, Essex, RM17 5RZ					
	Alexandra Berriman	Belhus Woods Country Park, Romford Road, Aveley, Essex	25-Jun-19	19/00796/LATEMP	NEW	Outdoor theatre performance of Wuthering Heights by a professional touring company with sale of alcohol and regulated entertainment.	

St Margaret's Church Garden	Serena Tree	St Margaret's Church Hall, The Green, Stanford Le Hope, Essex, SS17 0EP	02-Aug-19	19/00962/LATEMP	NEW	Wedding Reception at St Margaret's Church Garden.
24 Deben East Tilbury	Helen Lowe	24 Deben, East Tilbury, Essex, RM18 8RG	09-Aug-19	19/00981/LATEMP	NEW	Purchase of Meads for celebration.
Royal Air Force Association	Vanessa Magee	Royal Air Forces Association, 61 Southend Road, Grays, Essex, RM17 5NL	13-Nov-19	19/01382/LATEMP	NEW	Usual business with extended hours at Royal Air Force Association.
The Sandmartin	Hayden Leavers	The Sandmartin, Drake Road, Chafford Hundred, Grays, Essex, RM16 6PP	02-May-19	19/00492/LATEMP	NEW	DJ entertainment in Garden for Summer at The Sandmartin with sale of alcohol.
The Sandmartin	Hayden Leavers	The Sandmartin, Drake Road, Chafford Hundred, Grays, Essex, RM16 6PP	27-Oct-19	19/01311/LATEMP	NEW	Open early to show the Rugby World Cup Final with sale of alcohol.
Horndon Primary School	Kim Towson	Horndon On The Hill C Of E Primary School, Hillcrest Road, Horndon On The Hill, Essex, SS17 8LR	21-May-19	19/00813/LATEMP	NEW	Annual 1 day Horndon on the Hill Primary school summer fayre on the 08.06.2019
Treacle Mine	Tannith Abbott	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	28-Aug-19	19/01071/LATEMP	NEW	DJ Party/Karaoke Events at the Treacle Mine with sale of alcohol.
Garlesters Hall	Mr Christopher Griffin	Garlesters Hall, Brentwood Road, Bulphan, Essex, RM14 3SL	23-Sep-19	19/01151/LATEMP	NEW	Wedding Reception at Garlesters Hall with sale of alcohol.
Thames Rugby Football Club	Mr Graham Loughran	Thames Rugby Union Football Club, Garron Lane, South Ockendon, Essex	06-Oct-19	19/01211/LATEMP	NEW	Essex Spartans end of season presentation awards, with DJ and sale of alcohol at Thames Rugby Football Club.
The Treacle Mine	Tannith Abbott	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	24-Oct-19	19/01308/LATEMP	NEW	Christmas Party/DJ Party/Karaoke with the sale by retail of alcoho, late night refreshment and regulated entertainment
Thames RFC Clubhouse	Graham Loughran	Thames Rugby Union Football Club, Garron Lane, South Ockendon, Essex	01-Apr-19	19/00349/LATEMP	NEW	End of Season Presentation Night at Thames RFC Clubhouse with sale of alcohol.
The Bull	Holly Bennett	Bull Inn, Church Road, Corringham, Essex, SS17 9AT	28-Oct-19	19/01333/LATEMP	NEW	Rugby World Cup Final at The Bull with sale of alcohol.
Thames RFC	Mr Graham Loughran	Thames Rugby Union Football Club, Garron Lane, South Ockendon, Essex	28-Nov-19	19/01450/LATEMP	NEW	Sale of Alcohol for birthday party.
Gable Hall School	Mr Oliver Scott	Gable Hall School, Southend Road, Corringham, Essex, SS17 8JT	28-Nov-19	19/01463/LATEMP	NEW	Christmas Event at Gable Hall School with sale of alcohol.
Palmers College	Mr Oliver Scott	Palmers Sixth Form College, Chadwell Road, Grays, Essex, RM17 5TD	09-Aug-19	19/00979/LATEMP	NEW	Professional wrestling event at Palmers College with sale of alcohol.
Kerry-Jane Curley	Kerry-Jane Curley	Harris Academy Riverside, London Road, Purfleet, Essex, RM19 1QY	26-Nov-19	19/01449/LATEMP	NEW	Sale of Alcohol at school Christmas Fayre
Las Iquanas	Marinela Alexandra Lucaci	Las Iquanas, Unit 8A The Boardwalk, Inlu Lakeside, West Thurrock Way, West Thurrock, Essex, RM20 2ZN	03-Dec-19	19/01478/LATEMP	NEW	Christmas Eve Party in the club at Las Iquanas with sale of alcohol.
Chafford Hundred	Sharon Grimmond	Chafford Hundred Park, Rainbow Road, Chafford Hundred, Grays, Essex	22-Mar-19	19/00630/LATEMP	NEW	Community Summer Event on grassed field between Felipe Rd's Rainbow Rd, Chafford Hundred
Arena Essex Raceway	Mr Mark Jones	Arena Essex, Arterial Road, Purfleet, Essex, RM19 1AE	21-May-19	19/00903/LATEMP	NEW	Charity Outdoor Cinema event showing the history of the track in homemade videos at Arena Essex with sale of alcohol.
Horndon On The Hill Primary School	Mr Kim Towson	Horndon On The Hill C Of E Primary School, Hillcrest Road, Horndon On The Hill, Essex, SS17 8LR	05-Sep-19	19/01097/LATEMP	NEW	Annual Fun Day Horndon on the Hill Primary School with sale of alcohol.
Hardie Park	Catherine Stammers	0PB	05-Sep-19	19/01098/LATEMP	NEW	Outdoor Cinema Event at Hardie Park showing The Greatest Showman with pre-film singer and karaoke.
North Stifford Village Hall	Lee Smith	STREET RECORD, Clockhouse Lane, North Stifford, Grays, Essex	22-Aug-19	19/01036/LATEMP	NEW	New year eve event at the Hall
William Edwards School	Kerry Wood	William Edwards School, Stifford Clays Road, Stifford Clays, Grays, Essex, RM16 3NJ	11-Jun-19	19/00709/LATEMP	NEW	Carnival/fete type event at William Edwards School with sale of alcohol.
Grays Fire Station	Dave Hoan	Essex County Fire And Rescue Service Grays Fire Station, Hoag Lane, Grays, Essex, RM17 5QS	06-Jun-19	19/00685/LATEMP	NEW	Open Day at Grays Fire Station with sale of alcohol.
Harris Primary Academy	Mrs Zoe Duran	Harris Primary Academy Mayflower, Mayflower Road, Chafford Hundred, Grays, Essex, RM16 6SA	20-Jun-19	19/00825/LATEMP	NEW	Summer School Fete at Harris Primary Academy with sale of alcohol.
The Treacle Mine	Tannith Abbott	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	23-Oct-19	19/01297/LATEMP	NEW	DJ Party/Karaoke
Woodland Edge Pub	June Butler	The Woodlands Edge, Broxburn Drive, South Ockendon, Essex, RM15 5RD	24-Oct-19	19/01305/LATEMP	NEW	License extension for Saturday and Sunday morning, Breakfast with Santa, Activities for the children with present from Santa with sale of alcohol, late night refreshment and regulated entertainment.
Woodland Edge Pub	June Butler	The Woodlands Edge, Broxburn Drive, South Ockendon, Essex, RM15 5RD	24-Oct-19	19/01306/LATEMP	NEW	License extension for Christmas eve with a live singer performing and open from 1130 to 1800 on Christmas day to have 2pre booked
Thames RFC	Mr Graham Loughran	Thames Rugby Union Football Club, Garron Lane, South Ockendon, Essex	25-May-19	19/00629/LATEMP	NEW	sittings of Christmas dinners with Sale of Alcohol, Regulated Entertainment and Late Night Refreshment
Tudor Court Primary School	Nicola Foakes	Tudor Court Primary School, Bark Burr Road, Chafford Hundred, Grays, Essex, RM16 6PL	26-Jun-19	19/00906/LATEMP	NEW	End of Season Presentation Night at Thames RFC with sale of alcohol.
Orsett Village Hall	Fay Nair	Mill House, Mill Lane, Orsett, Essex, RM16 3JP	06-Aug-19	19/00968/LATEMP	NEW	Summer Fete at Tudor Court Primary School with sale of alcohol.
The Oak	Mr Philip Lee Kitts	The Oak, Lodge Lane, Grays, Essex, RM17 5RZ	14-Aug-19	19/01020/LATEMP	NEW	Musical Society's Summer Concert with sale of alcohol at Orsett Village Hall.
Cherrywood Scout Camp	Keri-Ann Bates	Cherry Wood Camp Site, Arterial Road, Purfleet, Essex, RM19 1TD	30-Aug-19	19/01073/LATEMP	NEW	Televised Rugby at The Oak with sale of alcohol.
The Treacle Mine	Tannith Abbott	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	30-Aug-19	19/01073/LATEMP	NEW	it is a re-enactment and living history family event at Cherrywood Scout Camp with sale of alcohol.
RSPB Rainham Marshes Building	Helen Lowe	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	23-Oct-19	19/01294/LATEMP	NEW	DJ Party/Karaoke
Gable Hall School Fields	Simon Lloyd	Environment And Education Centre, RSPB Nature Reserve, New Tank Hill Road, Purfleet, Essex, RM19 1SZ	18-Nov-19	19/01402/LATEMP	NEW	Christmas Event
Grays Pedestrian High Street	Claire Murphy	Gable Hall School, Southend Road, Corringham, Essex, SS17 8JT	14-May-19	19/00577/LATEMP	NEW	Annual Football Club Tournament
The Hair Lounge	Fiona O'Connor	STREET RECORD, High Street, Grays, Essex	13-Nov-19	19/01390/LATEMP	NEW	Christmas Light Switch On on Grays High Street with sale of alcohol.
Warren Primary School	Katie Bridge	The Hair Lounge, 9 Crammavill Street, Stifford Clays, Grays, Essex, RM16 2AP	22-Nov-19	19/01425/LATEMP	NEW	Celebration of 20 years in business with invited guests only (max 40 people). Alcohol will be served (free of charge) to celebrate at The Hair Lounge,quests, Glass of bubbly, soft drinks, beer or a G&T only.
The Treacle Mine	Tannith Abbott	Warren Priman School, Gilbert Road, Chafford Hundred, Grays, Essex, RM16 6NB	30-Apr-19	19/00479/LATEMP	NEW	School Summer Fayre at Warren Primary School with sale of alcohol.
The Swan PH	Mr Kim Towson	The Treacle Mine, Lodge Lane, Grays, Essex, RM17 5PR	10-Jul-19	19/00890/LATEMP	NEW	Bank holiday DJ party/Karaoke
Tudor Court Primary School	Nicola Foakes	The Swan, High Road, Horndon On The Hill, Essex, SS17 8LD	25-Jul-19	19/00936/LATEMP	NEW	A Charity Evening with live Music within the Car Park which is situated at the rear of the Property at The Swan PH.
St Nicholas Church	Steve Hunter	Tudor Court Primary School, Bark Burr Road, Chafford Hundred, Grays, Essex, RM16 6PL	11-Nov-19	19/01367/LATEMP	NEW	Xmas Market with sale of alcohol at Tudor Court Primary School.
Orsett Village Hall	Fay Nair	St Nicholas's Church, The Green, South Ockendon, Essex, RM15 6SD	11-Nov-19	19/01365/LATEMP	NEW	Christmas Brass Band Concert with sale of alcohol at St Nicholas Church.
Gable Hill School	Karina Latham	STREET RECORD, Mill Lane, Orsett, Essex	13-Oct-19	19/01249/LATEMP	NEW	Christmas concert for our musical society with sale of alcohol at Orsett Village Hall.
		Gable Hill School, Southend Road, Corringham, Essex, SS17 8JT	07-Dec-19	19/01497/LATEMP	NEW	Gable Hall School Xmas Event with sale of alcohol.

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<b>5 February 2020</b>		<b>ITEM: 6</b>
<b>Licensing Committee</b>		
<b>Setting of Licensing Fees</b>		
<b>Wards and communities affected:</b> All		<b>Key Decision:</b> Key
<b>Report of:</b> Paul Adams, Licensing Manager		
<b>Accountable Assistant Director:</b> Leigh Nicholson, Interim Assistant Director Planning, Transport and Public Protection		
<b>Accountable Director:</b> Andrew Millard - Director of Place		
<b>This report is:</b> Public		

## Executive Summary

This report sets out the process and methodology for the setting of Licence Fees associated with licence applications under the remit of the Licensing Committee, and proposes the licencing fees for consultation where necessary for the 2020-2021 financial year.

### 1. Recommendation(s)

**1.1 Agree the review of all current locally set licence fees under the delegated authority of the Licensing Committee and where there is a significant proposed increase or decrease to any fee, and the changes be consulted with local stakeholders relevant to that licence and in accordance with any legislative requirements.**

**1.2 To report any relevant responses to the Licensing Committee following consultation for consideration.**

### 2. Introduction and Background

**2.1** Most licence applications attract a fee, different licensing regimes have different ways in which the fees are set, which generally is by one of three ways:

- A statutory set fee.
- A locally set reasonable fee that has by statute, a capped maximum amount.
- A locally set reasonable fee with no maximum cap.

- 2.2 With the exception of the statutory set fees, any fee charged must be based on cost recovery, no profit can be made on the licence fee income.
- 2.3 Fees that are set by statute, cannot be varied and must be charges as they are set within the legislation, this relates to all licences under the Licensing Act 2003 (Alcohol and Entertainment).
- 2.4 Fees that can be set locally with a capped maximum must be set on a cost recovery basis up to the cap. If the cost recovery is less than the capped amount then less than the cap should be charged, if it is higher than the cap then a loss will need to be made. This relates to fees under the Gambling Act 2005.
- 2.5 Fees that can be set locally without a cap, must be set on a cost recovery basis only, they cannot be used to generate an income to perform other functions of the Council. This relates to Taxis, Sex Establishments, Scrap Metal Dealers, Street Trading, MST and all Animal Welfare Licences.
- 2.6 Guidance does exist in relation to fee setting in the form of:
- Home Office Guidance on setting Scrap Metal Dealers Act 2013 Fees.
  - Draft LGA Guidance on Locally Set Fees, issued September 2013.
  - DEFRA Guidance, Animal Welfare Licence Fees - A Practical Guide to Fee Setting
  - Welsh Technical Panel Templates
  - Case law.
- 2.7 Cost recovery is considered as the covering the full cost of administering and ensuring compliance with the licensing regime. Each licensing regime has some slight differences but generally the costs that could be included calculations and apportioned appropriately are:
- Administration - processing of the licence, officer time, printing, postage and licensing software, etc.
  - Visits - Officer time for initial visits, renewal inspections, etc.
  - Third Party Costs – Veterinary visits, vehicle inspections etc.
  - Consultation and liaison with third parties – engaging with Responsible Authorities and other stake holders.
  - Management Costs – apportioned cost of the management involvement in any process.
  - Democracy costs – Committee costs for determining applications
  - On Costs – Payroll, Accommodation, finance, legal, travel#
  - Training – For officers and Members
  - Policies – Development, consultation, publishing and review.
  - Web material – compliance with EU Directive, on line applications.
  - Compliance work – ensuring licence holders are compliant with the licence.
  - Fees – Setting and reviewing of fees

- Appeals - legal costs of appeals
  - Maintaining registers – local and national
- 2.8 There are costs that are unrecoverable; this should include the cost of enforcement action in relation to un-licensed persons/premises/vehicles. This type of action should be funded out of the Councils General Fund.
- 2.9 In order to ensure that fees remain reasonable and proportionate it is necessary to carry out a regular review of the fees.
- 2.10 Generally fees cannot make a profit, case law has established that any surplus must be carried forward, and any deficit can also be carried forward and recouped.
- 2.11 Benchmarking of fees could be used only as a comparison, and should not be used as a fee matching exercise. Each authority will have different costs, structures and processes which will significantly create differences in fees.

### **3. Issues, Options and Analysis of Options**

- 3.1 Thurrock Council's locally set licence fees were last set in 2015, with the exception of the animal fees, at this time it was proposed that they be reviewed within 5 years and that they be monitored during this period to ensure that they remained reasonable.
- 3.2 Case law has placed and added emphasis on the need for councils to set fees in a legally robust and transparent manner.
- 3.3 Recently steps have been taken to separate out further the accounting of each licensing regime, providing a more robust and transparent process in response to recent guidance and case law.
- 3.4 It is proposed to review all current locally set fees, and where there is to be any proposed significant increase or decrease in any fee that these changes are to be consulted on with local stakeholders relevant to that licence and in accordance with any legislative requirements.
- 3.5 A summary of the trading account for the licensing department for the year 2018/19 is attached as **Appendix 1**. These figures have formed the basis for the review of the fee review including any surplus or deficit.
- 3.6 The proposed fees for are attached in **Appendix 2**. It is intended that this fee change will come into effect from 1<sup>st</sup> April 2020.

### **4. Reasons for Recommendation**

- 4.1 It is important that all Licence fees are subject to regular review to ensure that they remain reasonable and proportionate. Where there is to be a significant change to the licensing fee, sufficient consultation must be undertaken to

ensure compliance with legislation and to seek a balanced view of the proposed changes.

## **5. Consultation (including Overview and Scrutiny, if applicable)**

- 5.1 Full consultation will be undertaken on any significant proposed changes to fees, or where consultation is required by statute.
- 5.2 Under the Local Government (miscellaneous Provisions) Act 1976, with regards to hackney carriage proprietors licences, private hire vehicle licences and private hire operator licences, there is a requirement where the fee charged is greater than £25 to consult on the proposed fee as prescribed by the legislation.
- 5.3 The procedure requires that a notice must be published in a local newspaper, and at the offices, which must give 28 days from the date of publishing for objections to be lodged and advertise the date the fees will come into effect.
- 5.4 If objection is received and has not been withdrawn then the council must consider the objections. If this is the case then this committee will consider the objections.

## **6. Impact on corporate policies, priorities, performance and community impact**

- 6.1 This review will ensure the licensing service continues to be cost recovery where possible.

## **7. Implications**

### **7.1 Financial**

Implications verified by: **Rosie Hurst**  
**Interim Senior Management Accountant**

As part of the budget process each year, the Council needs to review its fees and charges. The future development of the Medium Term Financial Strategy takes into account changes in fees and charges in broad terms over the period of the strategy.

This report sets out information for the Licensing Committee, the process of setting fees in accordance with Legislation, Guidance and good practice.

It is important that the fee levels are set where possible at cost recovery to ensure that the service is financial viable for the current financial year.



## 7.2 Legal

Implications verified by: **Simon Scrowther**  
**Principal Lawyer**

A Council is entitled to charge a reasonable fee for the grant of a licence, in accordance with relevant legislation, with a view to recovering the costs of issue and administration of those licences. This report set out what is considered reasonable and the process to be followed.

## 7.3 Diversity and Equality

Implications verified by: **Rebecca Lee**  
**Team Manager, Community Development and Equalities**

To ensure any equality impact is managed, any change in fees must be communicated to all licence holders at the earliest opportunity, consultation on any proposed changes will be undertaken to ensure that customers have an opportunity to contribute to any decision to change and the council considers these contributions before taking a final decision.

## 7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None

## 8. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

None

## 9. Appendices to the report

- Appendix 1 – Licensing accounts 2018/19
- Appendix 2 – Proposed Fees

## Report Author:

Paul Adams  
Licensing Manager

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Checksum 1	0	Checksum 3	100.00%		Private Hire Driver	Private Hire Vehicle	Private Hire Operator	Hackney Driver	Hackney Vehicle	LA 03	GA05	Sex Est.	Animal	Scrap	MST	Street Trading	Other
Checksum 2	0	Checksum 4	0		8.00%	16.00%	3.25%	5.00%	5.50%	38.00%	5.50%	1.00%	4.50%	2.50%	2.50%	5.25%	3.00%
Cost Centre Code	Subjective Code3	Expense	Income	CIPFA													
EH005 - Licensing	0001 - Salary	162,031.52		Direct Staffing	12,962.52	25,925.04	5,266.02	8,101.58	8,911.73	61,571.98	8,911.73	1,620.32	7,291.42	4,050.79	4,050.79	8,506.65	4,860.95
	BBC Salary credit	-10,000.00		Direct Staffing	800.00	1,600.00	325.00	500.00	550.00	3,800.00	550.00	100.00	450.00	250.00	250.00	525.00	300.00
	0006 - Standby Payment	414.75		Direct Staffing	33.18	66.36	13.48	20.74	22.81	157.61	22.81	4.15	18.66	10.37	10.37	21.77	12.44
	0010 - Honorarium	487.50		Direct Staffing	39.00	78.00	15.84	24.38	26.81	185.25	26.81	4.88	21.94	12.19	12.19	25.59	14.63
	0016 - Overtime	11,642.80		Direct Staffing	931.42	1,862.85	378.39	582.14	640.35	4,424.26	640.35	116.43	523.93	291.07	291.07	611.25	349.28
	0035 - Redundancy Pay			Direct Staffing													
	0060 - National Insurance	19,817.07		Direct Staffing	1,585.37	3,170.73	644.05	990.85	1,089.94	7,530.49	1,089.94	198.17	891.77	495.43	495.43	1,040.40	594.51
	0065 - Superannuation	32,520.93		Direct Staffing	2,601.67	5,203.35	1,056.93	1,626.05	1,788.65	12,357.95	1,788.65	325.21	1,463.44	813.02	813.02	1,707.35	975.63
	0300 - Staff Advertising	2,915.75		Direct Staffing	233.26	466.52	94.76	145.79	160.37	1,107.99	160.37	29.16	131.21	72.89	72.89	153.08	87.47
	0303 - CRB checks			Direct Staffing	-	-	-	-	-	-	-	-	-	-	-	-	-
	0360 - Seminars And Courses	3,020.00		Supplies & Services	241.60	483.20	98.15	151.00	166.10	1,147.60	166.10	30.20	135.90	75.50	75.50	158.55	90.60
	0380 - Employee Training	3,179.00		Supplies & Services	254.32	508.64	103.32	158.95	174.85	1,208.02	174.85	31.79	143.06	79.48	79.48	166.90	95.37
	1250 - reimbursement of fares			Transport	-	-	-	-	-	-	-	-	-	-	-	-	-
	1260 - Travel Insurance			Transport	-	-	-	-	-	-	-	-	-	-	-	-	-
	0410 - Agency Staff Payments	30,271.07		Direct Staffing	2,421.69	4,843.37	983.81	1,513.55	1,664.91	11,503.01	1,664.91	302.71	1,362.20	756.78	756.78	1,589.23	908.13
	1250 - Reimbursement Of Fares			Direct Staffing	-	-	-	-	-	-	-	-	-	-	-	-	-
	1300 - Car Allowances	10,257.88		Transport	820.63	1,641.26	333.38	512.89	564.18	3,897.99	564.18	102.58	461.60	256.45	256.45	538.54	307.74
	1332 - Unfair Wear and Tear	24,147.59		Supplies & Services	1,931.81	3,863.61	784.80	1,207.38	1,328.12	9,176.08	1,328.12	241.48	1,086.64	603.69	603.69	1,267.75	724.43
	1400 - Equipment Purchase	6,719.29		Supplies & Services	537.54	1,075.09	218.38	335.96	369.56	2,553.33	369.56	67.19	302.37	167.98	167.98	352.76	201.58
	1405 - Equipment Repair and Maintenance			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	1432 - DSO Materials Stores			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	1433 - DSO Materials Direct			Direct Staffing	-	-	-	-	-	-	-	-	-	-	-	-	-
	1499 - Purchasing Card Spend Unallocated			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	1500 - Provisions Food	26.78		Direct Staffing	2.14	4.28	0.87	1.34	1.47	10.18	1.47	0.27	1.21	0.67	0.67	1.41	0.80
	1501 - Provisions Drink	55.60		Direct Staffing	4.45	8.90	1.81	2.78	3.06	21.13	3.06	0.56	2.50	1.39	1.39	2.92	1.67
	1600 - Clothing and Uniforms			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	1680 - Printing			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	1681 - Stationery			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	1682 - Books and Publications			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	1750 - Professional Fees	2,065.27		Supplies & Services	165.22	330.44	67.12	103.26	113.59	784.80	113.59	20.65	92.94	51.63	51.63	108.43	61.96
	1752 - Legal Fees	1,271.45		Supplies & Services	101.72	203.43	41.32	63.57	69.93	483.15	69.93	12.71	57.22	31.79	31.79	66.75	38.14
	1753 - Consultant Fees			Direct Staffing	-	-	-	-	-	-	-	-	-	-	-	-	-
	1755 - Vet Fees			Supplies & Services													
	1762 - Dog Pound Fees			Direct Staffing													
	1775 - Examination Fees	2,424.00		Supplies & Services													2,424.00
	1852 - Translating and Interpreting Services			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	1900 - computer consumables			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	1906 - IT Project Related Expenditure	300.00		Supplies & Services	24.00	48.00	9.75	15.00	16.50	114.00	16.50	3.00	13.50	7.50	7.50	15.75	9.00
	1950 - Subsistence Allowance Staff			Direct Staffing	-	-	-	-	-	-	-	-	-	-	-	-	-
	1871 - Telephones Line Rental	5.24		Supplies & Services	0.42	0.84	0.17	0.26	0.29	1.99	0.29	0.05	0.24	0.13	0.13	0.28	0.16
	2049 - Subscriptions Prof Bodies	-490.00		Supplies & Services	39.20	78.40	15.93	24.50	26.95	186.20	26.95	4.90	22.05	12.25	12.25	25.73	14.70
	2050 - Subscriptions Other	880.00		Supplies & Services	70.40	140.80	28.60	44.00	48.40	334.40	48.40	8.80	39.60	22.00	22.00	46.20	26.40
	2082 - Hospitality Expenses	9.59		Supplies & Services	0.77	1.53	0.31	0.48	0.53	3.64	0.53	0.10	0.43	0.24	0.24	0.50	0.29
	2083 - Licenses			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	2104 - Project Work			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	2600 - Private Contractors			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	2615 - Section 17			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	2625 - Accommodation Payments	216.66		Supplies & Services	17.33	34.67	7.04	10.83	11.92	82.33	11.92	2.17	9.75	5.42	5.42	11.37	6.50
	2650 - Highways Recharge			Supplies & Services													
	2772 - CRB	4,227.50		Supplies & Services	2,113.75			2,113.75									
	2779 - Additional Expenditure			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	3224 - Vehicle Maintenance Recharge			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	3600 - Direct Revenue Funding			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	3610 - Pooled Vehicles Recharge			Supplies & Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	4500 - Fees And Charges	-11,493.36		Income													-11,493.36
	4525 - Licenses Other	-3,286.00		Income													-3,286.00
	4525 - Licenses Other -Scrap	-494		Income										-494.00			
	4526 - Hackney Carriage Vehicles	-18,984.00		Income					-18,984.00								
	4529 - Licensing Act 2003	-90,275.00		Income						-90,275.00							
	4530 - Licenses Gambling			Income													
	4532 - Private Hire Vehicles	-56,460.00		Income		-56,460.00											
	4533 - Driver Licences			Income													
	4537 - Fees VAT Exempt			Income	0.00												
	4538 - Inspections VAT Exempt	-1,764.50		Income													-1,764.50
	4552 - Animal Licensing	-14,586.00		Income										-14,586.00			
	4556 - Private Hire Operators	-9,407.00		Income			-9,407.00										
	4557 - LA 03 - Premises	-13,075.00		Income						-13,075.00							
	4558 - LA 03																

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2018-19

B/fwd (+/-)

Income

Net

Expenditure

Surplus/Deficit

	Private Hire Driver	Private Hire Vehicle	Private Hire Operator	Hackney Driver	Hackney Vehicle	LA 03	GA05	Sex Est.	Animal	Scrap	MST	Street Trading	Other
	-56,727.48	-2,561.14	3,969.04	-22,627.62	-1,589.31	93,873.24	54,615.51	2,591.78	-2,454.97	19,412.66	0.00	0.00	
	-25,394.00	-56,460.00	-9,407.00	-16,405.00	-18,984.00	-108,954.50	-11,965.00	-5,396.00	-14,586.00	-494.00	-6,170.00	-22,850.00	-16,544
	-82,121.48	-59,021.14	-5,437.96	-39,032.62	-20,573.31	-15,081.26	42,650.51	-2,804.22	-17,040.97	18,918.66	-6,170.00	-22,850.00	
	32,630.86	61,034.22	12,397.58	21,186.94	20,980.51	144,956.28	20,980.51	3,814.64	17,165.88	9,536.60	9,536.60	9,536.60	
Direct Staffing	20,014.70	40,029.40	8,130.97	12,509.19	13,760.11	95,069.83	13,760.11	2,501.84	11,258.27	6,254.59	6,254.59	6,254.59	
Transport	820.63	1,641.26	333.38	512.89	564.18	3,897.99	564.18	102.58	461.60	256.45	256.45	256.45	
Supplies & Services	5,419.68	6,611.85	1,343.03	4,179.95	2,272.82	15,703.15	2,272.82	413.24	1,859.58	1,033.10	1,033.10	1,033.10	
Support Services	6,375.85	12,751.70	2,590.19	3,984.91	4,383.40	30,285.30	4,383.40	796.98	3,586.42	1,992.45	1,992.45	1,992.45	
	-49,490.62	2,013.09	6,959.61	-17,845.68	407.20	129,875.02	63,631.02	1,010.42	124.91	28,455.26	3,366.60	-13,313.40	0.00

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<b>Vehicles</b>	Current	Proposed	% Increase
Hackney Carriage (HC) – Grant or renewal	£ 217.00	£ 266.00	22.58%
Hackney Carriage – Wheelchair accessible – Grant or renewal	£ 167.00	£ 216.00	29.34%
Private Hire Vehicle (PHV) – Grant or renewal	£ 313.00	£ 346.00	10.54%
Private Hire Vehicle – Wheelchair accessible – Grant or renewal	£ 263.00	£ 296.00	12.55%
Vehicle Replacement (Grant)	£ 40.00	£ 40.00	0.00%
Vehicle Compliance test	£ 45.00	£ 45.00	0.00%
<b>Drivers 1 Year</b>	Current	Proposed 1yr	
HC & PHV(combined licence)- Grant	£ 175.00	£ 175.00	0.00%
HC & PHV(combined licence)-Renewal	£ 135.00	£ 135.00	0.00%
HC (only) - Grant	£ 140.00	£ 140.00	0.00%
HC (only) - Renewal	£ 100.00	£ 100.00	0.00%
PHV (only) – Grant	£ 116.00	£ 116.00	0.00%
PHV (only) - Renewal	£ 76.00	£ 76.00	0.00%
<b>Drivers 5 Year</b>	Current	Proposed 3yr	
HC & PHV(combined licence)- Grant	£ 525.00	£ 495.00	-5.71%
HC & PHV(combined licence)-Renewal	£ 405.00	£ 375.00	-7.41%
HC (only) - Grant	£ 420.00	£ 390.00	-7.14%
HC (only) - Renewal	£ 300.00	£ 270.00	-10.00%
PHV (only) – Grant	£ 348.00	£ 318.00	-8.62%
PHV (only) - Renewal	£ 228.00	£ 198.00	-13.16%
<b>Operators 1 Year</b>	Current	Proposed 1yr	
Operators with one vehicle	£ 70.00	£ 85.00	21.43%
Operators with two to five vehicles	£ 241.00	£ 256.00	6.22%
Operators with six to ten vehicles	£ 498.00	£ 513.00	3.01%
Operators with eleven to twenty vehicles	£ 738.00	£ 753.00	2.03%
Operators with twenty one or more vehicles	£ 918.00	£ 933.00	1.63%
<b>Operators 5 Year</b>	Current	Proposed 1yr	
Operators with one vehicle	£ 350.00	£ 375.00	7.14%
Operators with two to five vehicles	£ 1,205.00	£ 1,230.00	2.07%
Operators with six to ten vehicles	£ 2,490.00	£ 2,515.00	1.00%
Operators with eleven to twenty vehicles	£ 3,690.00	£ 3,715.00	0.68%
Operators with twenty one or more vehicles	£ 4,590.00	£ 4,615.00	0.54%
<b>Taxi Other</b>			
Checking and sealing taximeters	£ 20.00	£ 20.00	0.00%
Replacement drivers badge	£ 20.00	£ 20.00	0.00%
Replacement Plate (including accessories)	£ 25.00	£ 25.00	0.00%
Door stickers (each)	£ 7.00	£ 7.00	0.00%
Additional Knowledge test	£ 22.00	£ 22.00	0.00%
DBS	£ 66.00	£ 66.00	
<b>Animal</b>	Current	Proposed	
New Licence Application	£ 280.00	£ 300.00	7.14%
New Licence Grant	£ 75.00	£ 100.00	33.33%
Renewal Application	£ 280.00	£ 300.00	7.14%
Renewal Grant	£ 75.00	£ 100.00	33.33%
Variation to licence Application	£ 85.00	£ 85.00	0.00%
Variation to licence Grant	£ 137.00	£ 137.00	0.00%
Re-evaluation or rating application	£ 85.00	£ 85.00	0.00%

Re-evaluation or rating Grant	£ 137.00	£ 137.00	0.00%
Variation to reduce activities or animals application	£ 85.00	£ 85.00	0.00%
Transfer of licence	£ 85.00	£ 85.00	0.00%
Appeal of rating	£ 137.00	£ 137.00	0.00%
Additional licensable activities application fee	£ 140.00	£ 150.00	7.14%
Additional licensable activities grant	£ 75.00	£ 75.00	0.00%
Zoo New	£ 271.00	£ 927.00	242.07%
Zoo Renewal	£ 271.00	£ 566.00	108.86%
DWA	£ 272.00	£ 400.00	47.06%
<b>LA2003</b>	<b>Statutory set no change</b>		
<b>Gambling</b>	<b>Statutory capped no change</b>		
<b>Sex Establishment</b>	Current	Proposed	
New	£ 3,698.00	£ 3,698.00	0.00%
Renewal	£ 2,698.00	£ 2,698.00	0.00%
Transfer	£ 100.00	£ 100.00	0.00%
<b>Scrap Metal</b>	Current	Proposed	
Site - New	£ 494.00	£ 494.00	0.00%
Site Renewal	£ 408.00	£ 408.00	0.00%
Collector - New	£ 315.00	£ 315.00	0.00%
Collector - Renewal	£ 262.00	£ 262.00	0.00%
Variation	£ 112.00	£ 112.00	0.00%
<b>Street Trading</b>	Current	Proposed	
A1	£ 1,400.00	£ 1,500.00	7.14%
A1 (after 11.00pm)	£ 1,500.00	£ 1,500.00	0.00%
A2	£1,200	£ 1,300.00	8.33%
A3	£ 1,200.00	£ 1,300.00	8.33%
B (mobile)	£ 650.00	£ 700.00	7.69%
<b>MST</b>			
New	£ 130.00	£ 130.00	0.00%
Renewal	£ 70.00	£ 70.00	0.00%